

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, December 6, 2010

I. Call to Order

Chairman Steve Pope called the meeting to order at 6:03pm.

II. Pledge of Allegiance / Roll Call

Roll Call. Board members present were Steve Pope, Matt Carpenter, Jim Woody, Jim Kretchman, Ron Mast, and Lisa Sutton. Kirk Cameron arrived at 6:15p.m.

III. Comments

- a. Comments from the Audience

Est. Time: 5 mins

IV. Consent Agenda Items

Est. Time: 5 mins

- a. Admin/Ops Summary Report
b. October Financials
c. Minutes: November 8, 2010

Moved by Ron Mast, seconded by Jim Woody, to approve the consent agenda as is, at 6:06pm. Roll Call. Approved by unanimous vote.

V. Discussion Agenda Items

- a. Advisory Board Discussion

i. Philosophical Debrief of Advisory Board Meeting on Tuesday, November 30th

ii. Presenter: Matt Carpenter

For: Discussion

Est. Time: 20 mins

Steve Pope shared that they would like to discuss the topics that came up at the Advisory Board meeting.

The board had an in-depth discussion about the different topics that were discussed at the tables they moderated during the Advisory board meeting. They shared that parents discussed some of the reasons they were at TCA and possible solutions to the current budget situation. They also shared that many parents discussed that increasing class size was not even an option for the budget solution.

Kirk Cameron joined the meeting at 6:15pm.

The lead team discussed what they heard from parents at their tables. They shared that parents took ownership of the current situation. They also said that parents spoke about the importance of the small class size, and that if class size were to increase that they would have to really consider staying at TCA. Parents also said how important it was to communicate to the community.

- b. Core Values Finalization

i. Finalize Core Values Document

ii. Presenter: Jim Kretchman

For: Discussion/Vote

Est. Time: 10 mins

Jim Kretchman reviewed what the changes were to the Core Values document since the last review and proposed the board approve the final Core Values document.

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



Moved by Jim Kretchman, seconded by Ron Mast, to approve the draft 4 of the Core Values document as the final version of the Core Values, with adjustments to the cover page as appropriate, at 6:53pm. Roll Call. Approved by unanimous vote.

- c. Budget & Finances: 2011-12 and beyond
 - i. Update Board on latest information regarding on State funding and Communication Plans to TCA Community
 - ii. Presenter: Mark V./David B. For: Discussion Est. Time: 10 mins

Mark VanGamble gave a brief update on per pupil funding (PPF) from the state and its impact on the budget.

The board discussed how the final PPF number could impact the school and staff.

- d. Budget Deficit and Future Funding Solutions
 - i. Update on Communication Plans regarding impacts of Financial changes ahead and possible Student Fee Proposal
 - ii. Presenter: David Bohn For: Discussion Est. Time: 30 mins

Dr. David Bohn shared that the advisory boards are in the process of contacting parents and meeting with them. The information that came from the meeting will be compiled and then e-mailed to the board with both the raw data and the compiled information. The committees will meet again in January and present 2-3 ideas that will then be given to the board. He said that after the next Advisory Board meeting on January 6th there would be a list of possible ideas presented to the board at the January 10th to discuss and to use to begin to make a decision.

- e. TCA Charter Annual Update
 - i. Discuss annual review of charter with ASD20
 - ii. Presenter: Kevin C./ David B. For: Second Read/Vote Est. Time: 5 mins

Kevin Collins briefly gave an overview of the process to complete the charter and also the changes that have been made.

Ron Mast asked to be noted in the minutes that per the agreement with TCA and D20, College Pathway's enrollment numbers are not counted when calculating the student enrollment cap.

Moved by Jim Kretchman, seconded by Jim Woody, to approve the TCA Charter Annual Contract, at 8:00pm. Roll Call. Approved by unanimous vote.

Chairman Steve Pope called for a break at 8:00pm. The meeting reconvened at 8:15pm.

- f. Registrar's Report
 - i. Discuss annual review of charter with ASD20
 - ii. Presenter: Kara McIntyre For: Discussion Est. Time: 20 mins

Kara McIntyre gave an overview of the annual registrars report. She reviewed the number of students within each grade level and overall total enrollment. She also reviewed the numbers of students who have withdrawn from TCA and the reasons that were listed by the parents.

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The board shared their concern over the attrition at the 9-12 grades within the school, and to have a better understanding of the reasons why students are departing TCA.

The board tasked Dr. David Bohn to come back to the board with an action plan regarding investigating High School attrition rates by the March board meeting.

- g. Great Starts/ Classical Institute
 - i. Discuss program impact and future viability
 - ii. Presenter: Peter H. For: Discussion Est. Time: 15 mins

Peter Hilts shared that currently Great Starts and Classical Institute are not fulfilling what they were originally set out to do. However, he recommended that they continue for reasons other than they were originally created. He said that one of his recommendations would be to look at these two programs as one complete program. That its name would neither be Great Starts nor Classical Institute but would be recreated as a new entity.

The board discussed at length what the benefits would be if Great Starts/Classical Institute is kept or eliminated. They talked about how this pertained to the philosophy of TCA and its mission.

The board asked for feedback once a decision is made from Dr. David Bohn regarding Great Starts and the Classical Institute.

- h. BREAK Est Time: 10 mins
- i. Board Advisory Council
 - i. Presentation of process
 - ii. Presenter: Ron Mast For: Second Read/Vote Est. Time: 5 Mins.

Ron Mast said that this is a second read and the only change was made at the last meeting, and has an official policy number been added.

Moved by Jim Woody, seconded by Matt Carpenter, to approve the Board Advisory Council policy, at 9:29pm. Roll Call. Approved by unanimous vote.

The board would typically appoint individuals at this meeting to the council, but is planning to revisit at the next meeting.

- j. Board Committee Updates
 - i. Brief updates from each committee: Board Structure, Board Training/Orientation, Strategic Plan, Appreciation, Core Values
 - ii. Presenter: Board Reps For: Info/Discussion Est. Time: 15 Mins

There was no discussion on this topic.

- k. Board Election process/plans for Spring 2011

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i. Discuss options for Board Election Process and discuss online versus in person voting.

Approve board Election policy modification

ii. Presenter: Steve Pope/Bob Swanson For: Second Read/Vote Est. Time: 10 Mins

Jim Woody shared that he would prefer to have an online system in order to have an increased participation. Matt Carpenter agreed with Jim Woody. Jim Kretchman said that he would like to have in person. Ron Mast said that since the short time we have this year to leave it the way it is.

Lisa Sutton shared that we need to go to a bigger community. Steve Pope said that for this year to leave it the way it is. Bob Swanson shared that Tom Weston was willing to be the third party individual to assist in the voting process.

Moved by Jim Kretchman, seconded by Matt Carpenter, to retain the current voting process with the amendment to add a video option for each candidate, at 9:46pm. Roll Call. Approved by unanimous vote.

l. President Annual Objectives for 2010-11

i. Discuss annual objectives and measurements

ii. Presenter: Steve P./ Matt C. For: Discussion Est. Time: 10 mins

Steve Pope reviewed the updated Presidents objectives with the board for the 2010-2011. The bolded items within the document were the items to focus mainly on.

The board discussed in detail which items would remain main items to focus on.

Moved by Matt Carpenter, seconded by Jim Woody, to approve the Presidents objectives with modification to bolded items in numbers 5 and 7, at 9:54pm. Roll Call. Approved by unanimous vote.

m. Communication from Board to Community

i. Presenter: Steve Pope For: Discussion Est Time: 5 mins

The board discussed any communication to the community about recent activities. The items to be included would be the recent November 30th Advisory Board meeting summary and the finalized Core Values Document.

Matt Carpenter will send email to community regarding open board positions and the process.

n. Board Debrief / Future Meeting Schedules and Agenda Items

i. Item: Confirm next meeting dates and discuss any known agenda items

ii. Presenter: Board Chair For: Discussion Est. Time: 5 mins

VI. Executive Session Est. Time: 20 mins

a. Provide performance feedback to TCA President, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f).

Moved by Kirk Cameron, seconded by Matt Carpenter, to adjourn to executive session pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f), at 10:05pm. Roll Call. Approved by unanimous vote.

The board took a brief break at 10:05pm and the executive session began at 10:15pm.

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Moved by Kirk Cameron, seconded by Jim Woody, to adjourn to public session, at 10:55pm. Roll Call. Approved by unanimous vote.

VII. Future Agenda Items

a. Future Agenda Items

- i. Update on Student Support Services – Jan
- ii. TCA Building Corp Update – Jan
- iii. Process for SACs to communicate to TCA President – Jan/Feb
- iv. Safety, Safe2Tell, & Security Update – Quarterly
- v. Safety and Security Update - April
- vi. Audit Report - TBD
- vii. Board Development – TBD
- viii. Future Board Sub-Committee: Review/Update Board Policies (Steve)
- ix. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies (TBD)

b. Regular Board Meeting Dates for 2011

- i. January 10th, February 14th, March 14th, April 11th, May 9th, and June 13th

VIII. Adjournment

Moved by Jim Woody, seconded by Kirk Cameron, to adjourn the meeting, at 10:56pm. Roll Call. Approved by unanimous vote.

Meeting was adjourned at 10:56pm.